

Most Urgent/ Personal Attention

No.EDN-HE(21)A(3)06/2020-V-Vol-I
Directorate of Higher Education,
Himachal Pradesh, Shimla-1
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Dated Shimla-1 the 26th July, 2021



To

1. All the Principals,
Govt./Pvt. Degree/Skt./Fine Art Colleges in,
Himachal Pradesh
2. All the Principals/ Headmasters,
Govt./Pvt. Sen. Sec./ High Schools in,
Himachal Pradesh

Subject:- Standard Operating Procedure (SOP)/ Guidelines for Reopening of Educational Institutions after COVID-19, Pandemic.

In compliance to the Government of Himachal Pradesh, Revenue Department- Disaster Management Cell, Order No.Rev(DMC)(C)20-2/2021-COVID-19-III dated 23 July, 2021, wherein relaxations and restrictions have been circulated for the opening of Educational Institutions in the State.

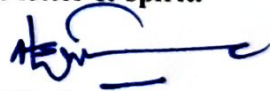
In this regard, you are directed to ensure the compliance of following instructions in your respective educational institutions in addition to the SOPs circulated by the GOI and GoHP from time to time:-

- In compliance to the GoHP, Order No.Rev(DMC)(C)20-2/2021-COVID-19-III dated 23 July, 2021, all the preparations to ensure to sanitize the school campus are to be made before the students start coming to the schools w.e.f. 02th August, 2021, onwards. The educational institution/ Classrooms shall be sanitized / disinfected every day. Toilets will be cleaned atleast twice a day. Outdoor classes can also be explored wherever possible.
- School level "Micro Plans" shall be prepared for each school in which all the activities /components as to compliance of COVID-19 norms as per SOP and instructions for students' safety be embodied and monitoring mechanism various components be defined.
- Regular awareness drive for the students relating to COVID-19 norms & updates may be ensured in classroom itself.
- Thermal Scanning, wearing of Masks by students and teaching/ non-teaching staff, sanitization, maintenance of proper physical distancing and other COVID-19 advisories / SOPs must be followed/ adhered strictly. The heads of the educational institution will circulate official directions/ office order in this regard to all the staff/ employees under his administrative control.
- At the entry point/ gate, provision of hand wash/ sanitizer will be made at all entry and exit points of the Educational Institutions.
- Special attention may be paid during the arrival time, recess time and departure time of the students to keep the proper segregation of students during the school time and aforementioned three specific moments. Volunteers from classes & Teachers be entrusted the duty to watch and monitor all the activity as well as also entry and exit points of the educational institution to maintain the social distancing.
- The CWSN students may be given extra care and also flexibility in school attendance.
- There will be no morning assembly/other assemblies/ co-curricular activities / sports events which involve physical touch or gathering of students in the Schools till the situation gets fully normalized.
- The recess/ lunch break may be adjusted in such a manner that students do not gathered at some common place. Class wise lunch break may be adjusted in a staggered manner at

different time and students be properly monitored, so that social distancing and hygiene is maintained in the educational institution.

- For transportation facility, responsibility of safety and security of students as well as following the guidelines issued by the Central and State Governments regarding protocols to be adopted, strictly.
- Those student having cold / cough/flu like symptoms shall be given day off or leave. Some spaces (one or two rooms) within the Educational Institutions can be identified to separate and nurse students /teachers / staff, falling sick in the educational institution.
- The head of the educational institution will ensure that all the teaching & non-teaching staff as well as MDM workers should have taken both the Vaccine Dose's as per the time limit prescribed by the health Department.
- In each District, a Covid Coordination Committee (CCC) will be constituted under the Chairmanship of Deputy Director of Education (Inspection Cadre) to control and monitoring COVID-19 situation in the schools and also to take immediate action suitably required in case of emergency. The Principal, DIET, Principal in DDHE Office or nearby Senior Secondary School and Section Officer/ Superintendent G-I of DDHE office, shall be other members of the Covid Coordination Committee.
- The senior most Associate/Assistant Professor will be Nodal Officer at College level to monitoring the day to day Covid-19 Epidemic behaviour situation amongst students /staff and who will immediately report to Principal of the College for taking immediate action suitably required in case of emergency.
- At school level, senior most lecturer/PGT/TGT will be Coordinator to monitor the day to day Covid-19 Epidemic behaviour situation amongst students /staff. He/she will immediately report to Principal/ Headmaster of the school for taking immediate action suitably required in case of emergency.
- The copies of orders No.Rev(DMC)(C)20/2021-COVID-19-III dated 22nd June, 2021, 07th July, 2021, 23 July, 2021 and copies of SOP Guidelines for health and safety protocols for reopening of educational institutions circulated by Ministry of Health, GOI, are also enclosed for reference and adherence to these instructions in true letter & spirit.

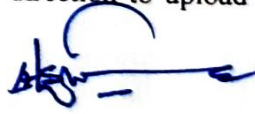
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(Dr. Amarjeet K. Sharma),
Director of Higher Education,
Himachal Pradesh

Endst. Even Dated Shimla-1 the 26th July, 2021

Copy for information and necessary action is forwarded to:-

1. The Secretary (Education) to the Government of Himachal Pradesh, Shimla-2.
2. All the Deputy Directors of Higher Education in Himachal Pradesh, with the direction to ensure to compliance of the above mentioned instructions in all the Educational Institutions of their respective District in true letter & spirit.
3. The Technical Officer, IT Cell of this Directorate with the direction to upload this letter on the Departmental website.
4. Master file.


Director of Higher Education
Himachal Pradesh